

# Pastoral Council Meeting Minutes

October 1, 2009

Members Present: Brad Hinker, Jim DeBruycker, Vicki Underland-Rosow, Pete Eichten, Ed Luterbach, Norine Larson, Elaine Hauff, Bill Buenz, Christopher Hermann, Jim Cassidy, Mike McCloskey, Ellen Velasco-Thompson, PJ Doyle

Guest Present: Pat Murphy, Trustee

## I. Prayer, Mission Statement

## II. Agenda Additions

A. Letter to council regarding Discernment process

### B. PC Start-up

Welcome to the new member our parish council, Brad Hinker.

## III. Old Business

A. **Committee governance:** Regarding the growing and varied committee groups that form at St. Joans, the council agreed that a working group would be formed to better define governance and organizational structure. The group will report back to the PC on completion of their work.

B. **Staff-to-staff conflict resolution process:** Vicki presented the proposed policy which originated with the Leadership Team. The policy outlines the scope of responsibilities and timelines involved in the formal process established to resolve conflict among SJA staff. The council recommended some changes in the wording of the policy, and recommended that a form be developed for use by the parties involved in the conflict. The purpose of the form would be to initiate the formal process and document its resolution. An attorney will be consulted regarding the requirement(s) of such a form.

C. **Flu epidemic response:** Ellen presented the proposal from the SJA ER Preparedness Work Group. The policy with passed with two changes. Eucharist ministers will not be required to be gloved and masked. Clarification will be made regarding thermometers in all areas dealing with children on Sundays.

## IV. New Business

## V. Agenda Additions

A. **Letter to Council regarding the Discernment process:** an immediate response to the candidate will be given, however the full council did not have time to address with depth this month. The issue will be placed on the November agenda.

## VI. Closing Prayer

Looking ahead November 5, 2009 – Parish Council 5:00-7:00